

GENERAL TERMS AND CONDITIONS

These are the General Terms and Conditions of Fincog International Ltd. (hereinafter referred to as “Fincog”), a company having its registered office at 30 Moorgate, London EC2R 6DN, United Kingdom registered at the Trade Register of the Chamber of Commerce under number 13701993.

1. Definitions

In these General Terms and Conditions the following terms have the subsequent meaning unless explicitly stated otherwise.

- **Terms and Conditions**: these general terms and conditions.
- **Company**: the Counterparty acting in the conduct of a business or profession.
- **Assignment**: all activities, in any form, performed by Fincog for (the benefit of) the Counterparty.
- **Agreement**: each agreement concluded between Fincog and the Counterparty.
- **Counterparty**: the Company that has accepted these Terms and Conditions and has given instructions to perform an Assignment.

Unless the Terms and Conditions explicitly state otherwise, the singular shall include the plural and vice versa, and reference to the male form shall include the female form and vice versa, in relation to the interpretation of the Terms and Conditions.

2. Applicability

- 2.1 These Terms and Conditions are applicable to all proposals and Agreements made between Fincog and the Counterparty, unless the parties have expressly waived these Terms and Conditions in writing.
- 2.2 These Terms and Conditions are also applicable to agreements with Fincog, where third parties should be involved for the fulfilment of the agreement.
- 2.3 The applicability of terms and conditions of the Counterparty is hereby excluded explicitly.
- 2.4 Deviations of the Agreement and Terms and Conditions shall only be valid in case these have been explicitly agreed upon in writing.

3. Proposals

- 3.1 All proposals where the contrary has not been explicitly stated, qualify as a non-committal proposal and can always be revoked, even if it includes a term for acceptance. Proposals can also be revoked within 7 days after receipt by Fincog, in which case no agreement will be concluded.
- 3.2 All proposals of Fincog are valid for a period of 4 weeks, unless indicated otherwise.
- 3.3 Fincog shall not be bound to proposals when the Counterparty, based on reasonableness and fairness and in general accepted principles, should have understood that the proposal (in whole or in part) contains an obvious mistake or error.
- 3.4 In the event the acceptance deviates from the proposal (whether on minor points or not), Fincog shall not be bound to such acceptance. Unless Fincog states otherwise, the Agreement will not be concluded in accordance with such deviating acceptance.

4. Conclusion of the agreement

- 4.1 The Agreement is concluded by the acceptance of the Counterparty of the proposal of Fincog.
- 4.2 Proposals can only be accepted in writing (including those made through electronic means). Fincog is nonetheless entitled to acknowledge a verbal acceptance as if this would have been made in writing.
- 4.3 The Agreement is concluded upon signing of the confirmation of assignment by both the

- Counterparty and Fincog, or upon the effective start of the assignment execution by Fincog.
- 4.4 The Agreement replaces all previous proposals, correspondence or other communication, in writing or verbally.

5. Performance of the agreement

- 5.1 The Agreement will be performed by Fincog to the best of its knowledge and ability, using reasonable efforts to supply services and deliverable in accordance with the Agreement and good professional practice.
- 5.2 Fincog determines how and by whom the Assignment is performed. Fincog is authorized to let third parties carry out certain tasks, as long as it retains control of the final work.
- 5.3 Fincog is authorized to perform the Agreement in phases. In case the Agreement is performed in phases, Fincog is entitled to invoice each executed part separately. If, and as long as an invoice is not paid by the Counterparty, Fincog is not required to perform the next phase and is authorized to suspend the performance of the Agreement.
- 5.4 Fincog is entitled to holiday days which are communicated in advance, despite any minimum hours included in the Agreement.

6. Changes and additional work

- 6.1 If during the performance of the Agreement it appears to be necessary to change or supplement the Agreement for an adequate execution thereof, Fincog will inform the Counterparty as soon as possible. Parties will make any changes to the Agreement timely and in consultation with each other.
- 6.2 If the Parties agree that the Agreement needs to be changed/supplemented, the time to completion of the performance may be influenced by this. The Counterparty will be informed accordingly by Fincog as soon as practicable.
- 6.3 If the necessary changes or supplements to the Agreement shall have financial, quantitative and/or qualitative consequences, the Counterparty will be informed by Fincog in advance.
- 6.4 If a fixed fee or fixed price is agreed upon, Fincog will indicate to what extent the changes/supplement of the Agreement impacts the fee/price. In this case Fincog will try – to the extent possible - to provide a quotation in advance.
- 6.5 Fincog shall not be entitled to charge additional costs in case the changes/supplement are due to circumstances exclusively attributable to Fincog.
- 6.6 Changes made to the original Agreement shall only be valid once these changes are accepted by both Parties in writing.

7. Obligations of the Counterparty

- 7.1 The Counterparty must make sure that all information, equipment or spaces required for the performance of the Agreement as indicated by Fincog, or which the Counterparty should reasonably understand are required for the performance, are available in time. In addition, the Counterparty needs to provide all rights and authorizations to Fincog that are required to execute the Assignment adequately.
- 7.2 Fincog is not liable for any damages, of any kind, as a result of using incorrect and/or incomplete information provided by the Counterparty with respect to the performance of the Agreement, unless this inaccuracy or incompleteness should be known by Fincog.
- 7.3 The Counterparty will ensure that any of its employees who are involved in the activities, are available in time.
- 7.4 The Counterparty should refrain from any conduct which makes it impossible for Fincog to properly execute the Assignment.
- 7.5 In case Fincog or third parties involved by Fincog carry out activities in relation to the Assignment at the Counterparty's location or at a location designated by the Counterparty, the Counterparty

will provide the reasonably desired facilities free of any costs.

- 7.6 In case the Counterparty fails to meet its obligations as referred to in this article, Fincog has the right to suspend the execution of the Agreement and/or charge the Counterparty for the extra costs, in accordance with the market prices or fees, incurred due to the delay.

8. Rates

- 8.1 The rates and prices indicated by Fincog are exclusive of VAT, unless explicitly agreed otherwise in writing.
- 8.2 The rates and prices are indicated by Fincog already include all expenses, unless otherwise agreed.
- 8.3 In case no rate or price was explicitly agreed upon, the applicable rate or price will be determined based on the actual hours worked and the usual rates of Fincog.
- 8.4 Prior to concluding the Agreement, Fincog shall promptly provide the Counterparty with an overview of any additional costs, or shall provide information regarding which of these costs may be charged to the Counterparty.
- 8.5 Fincog is entitled to increase its rates or prices at any time, even in the event such rate or price was not provided under conditions/with reservation.
- 8.6 Fincog may also increase its rates or prices even in cases where it has agreed on a fixed price, provided such original price was based on incorrect premises (specially with respect to amount of necessary work).
- 8.7 In the event Fincog intends to change the rate or price, it shall inform the Counterparty accordingly as soon as possible
- 8.8 In case the increase of the rate or price takes place within three months after concluding the Agreement, the Counterparty is entitled to cancel the Agreement by a written notification, unless:
- a. the increase derives from an authorization or a legal obligation of Fincog under the laws of England and Wales;
 - b. the increase is due to an increase of the price of raw materials, taxes, production costs, exchange rates, wages etcetera or for other reasons that could not have been reasonably foreseen upon conclusion of the Agreement;
 - c. Fincog is prepared to execute the Agreement in accordance with originally agreed provisions; or
 - d. it has been stipulated that the execution will last longer than three months after the conclusion of the Agreement.

9. Payment

- 9.1 Payment shall be made by means of a transfer into a bank account indicated by Fincog, unless otherwise agreed.
- 9.2 All payments to be made to Fincog shall be made free and clear of and without deduction of any taxes.
- 9.3 If the Counterparty is legally required to make a deduction or withhold any taxes, the sum payable shall be increased to the extent necessary to ensure that Fincog receives a sum net of any withholding or deduction equal to the sum which it would have received in the first place.
- 9.4 Fincog will send an invoice for the amount payable by the Counterparty. The payment period of each invoice is 14 days after the date of the invoice, unless indicated differently on the invoice or otherwise agreed.
- 9.5 Invoicing takes place on a monthly basis, unless otherwise agreed.
- 9.6 Fincog and the Counterparty may agree that the payments will take place in instalments in line with the progress of the work. If payment in instalments is agreed, the Counterparty must pay in accordance of the instalments and percentages, as included in Agreement.
- 9.7 Objections with respect to the amount stated in the invoice do not suspend the Counterparty's

- obligation to fulfil the payment.
- 9.8 The Counterparty may not set off any amounts with the amount to be paid in relation to an alleged counterclaim.
- 9.9 In the event of non-payment or an overdue payment, the Counterparty will be in default without any notice of default being required. As from the date such payment is due, the Counterparty is required to pay the statutory commercial interest rate until the date of full payment. Interest accrued in relation to a part of a month shall be calculated for a full month.
- 9.10 All payments received from the Counterparty shall be applied (i) first to the payment of all costs, expenses and accrued and unpaid interest and (ii) second to the repayment of the oldest overdue invoices, even if the Counterparty states that such payment relates to other invoices overdue.
- 9.11 In the event the Counterparty is in default due to the breach of its obligations, the Counterparty shall be liable for all reasonable extrajudicial costs incurred in relation to obtaining payment.
- 9.12 With respect to all extrajudicial (collection) costs, Fincog is entitled to a compensation of 15% of the total principal amount outstanding (and at all times assured a minimum compensation of £5,000) for each invoice which has not been paid in full or in part.
- 9.13 In the event of bankruptcy, suspension of payments, liquidation, seized assets, death or guardianship, the claims of Fincog and the obligations of the Counterparty towards Fincog shall be immediately due and payable.
- 9.14 Any reasonably incurred judicial and enforcement costs shall be for the account of the Counterparty as well.

10. Complaints

- 10.1 Upon performance of the Assignment, or at least within 14 days after completion, the Counterparty shall examine whether the performed Assignment meets the Agreement.
- 10.2 Complaints should be reported to Fincog in writing within 14 days after performing the Assignment.
- 10.3 The right to a (partial) refund of the price, replacement or compensation for damages expires if a complaint is not reported within the prescribed term, unless an extended term arises from the nature of the Assignment or the circumstances of the situation.
- 10.4 The payment obligation shall not be suspended in the event the Counterparty informs Fincog of the complaint within the prescribed term.

11. Unforeseen circumstances

- 11.1 Notwithstanding anything in these Terms and Conditions to the contrary, neither party shall be liable to the other party for any failure to perform or delay in the performance of any obligation under the Agreement when such failure to perform or delay in performance is caused by unforeseen circumstances or due to any cause or condition beyond the reasonable control of the party. In such event the parties are not required to comply with the obligations under the Agreement.
- 11.2 In addition to the interpretation of this concept under the laws of England and Wales and case law, the terms "force majeure" or "frustration" under these Terms and Conditions shall include all external causes, foreseen or unforeseen, beyond the reasonable control of Fincog due to which Fincog is unable to comply with its obligations.
- 11.3 Force majeure of frustration in relation to Fincog shall in any case include:
- a. strikes;
 - b. transport and travel disruptions or restrictions;
 - c. acts of government that prevent Fincog from timely and/or proper fulfilment of its obligations;
 - d. riots, civil disturbance, wars;
 - e. traffic obstructions;

- f. labour difficulties;
- g. extreme weather conditions;
- h. fire;
- i. embargoes or inability to obtain supplies; and/or
- j. any circumstances which obstruct the normal course of business resulting in the fact the performance of the Agreement by Fincog cannot be reasonably expected by the Counterparty.

12. Termination

- 12.1 Parties may terminate the Agreement at any time by mutual agreement.
- 12.2 Parties may prematurely terminate the Agreement in writing with a notice period of 1 month.
- 12.3 Parties may terminate the Agreement with immediate effect in writing, in case of:
 - a. application by or granting to the other party of suspension of payment;
 - b. petition of bankruptcy by, or declaration of bankruptcy of, the other party;
 - c. liquidation of the other party or non-timely discontinuation of the enterprise of the other party.
- 12.4 In case the Agreement shall be terminated, the payments owned by the Counterparty to Fincog are immediately due and payable. If Fincog suspends the fulfilment of the obligations, it will retain its claims pursuant to the laws and the Agreement. Fincog will always retain the right to demand damage compensation.
- 12.5 The provisions of the Terms and Conditions and the Agreement, which expressly or due to their nature are intended to remain in force after termination of this Agreement or the performance of the Assignment, shall remain in full force.
- 12.6 If Fincog has provided any items to the Counterparty during the execution of the Agreement, the Counterparty is required to return such items within 14 days in their original condition, free of defects and in their entirety. If the Counterparty fails to comply with this obligation all resulting costs and expenses shall be borne by the Counterparty.
- 12.7 If the Counterparty, for any reason, after receipt of a written reminder remains in default to fulfil the obligation described in article 12.6, Fincog shall be entitled to recover the resulting damage and costs from the Counterparty, including replacement costs.

13. Liability

- 13.1 Fincog is only liable for direct damage caused deliberately or as a result of gross negligence of Fincog, and limited to (i) the amount paid out or covered by the insurance to Fincog or (ii) the total amount of the Agreement, whichever is larger.
- 13.2 Direct damage is exclusively understood as:
 - a. the reasonable costs of ascertaining the cause and scope of the damage, to the extent the determination is related to damage as referred to in the Terms and Conditions;
 - b. any reasonable costs incurred to repair the failure in the performance by Fincog in order to meet the Agreement insofar as this can be attributed to Fincog; or
 - c. reasonable costs incurred to prevent or limit damage, to the extent the Counterparty is able to demonstrate that these costs have led to a limitation of direct damage as referred to in the Terms and Conditions.
- 13.3 Fincog shall not be liable for any indirect damage, including consequential loss, loss of profits, lost savings and damage caused by interruption of operations, loss as a result of providing insufficient cooperation and/or information to the Counterparty, damage as a result of information or advice provided by Fincog, of which the contents do not explicitly form part of the Agreement and all damages which are not covered by direct damage as referred to in these Terms and Conditions.
- 13.4 Fincog shall not be liable for mistakes in the material provided by the Counterparty or for misunderstandings or mistakes with respect to the performance of the Agreement if these are

the result of actions of the Counterparty, such as late or non-delivery of complete, sound and clear information/materials.

- 13.5 Fincog shall not be liable for mistakes in the event the Counterparty has already given approval, or has had the opportunity to carry out an inspection of the work and has expressed no desire for such an inspection.
- 13.6 The liability restrictions set out in this article also apply to third parties appointed by Fincog for the performance of the Agreement, and Fincog shall not be liable for damages caused by failures of such third parties.
- 13.7 Fincog shall not be liable for damage or loss of documents during transportation or mailing regardless of whether these were transported or mailed by or on behalf of Fincog, the Counterparty or third parties.

14. Confidentiality

- 14.1 Both parties undertake not to disclose to third parties any confidential information obtained from each other or from another source in the context of the Agreement. Information is deemed to be confidential if the other party has communicated it as such or if this results from the nature of the information. The party receiving confidential information, shall only use it for the purpose for which it was provided.
- 14.2 If Fincog is required by law or by any legal authority to disclose confidential information to third parties and Fincog cannot invoke a legal privilege or a privilege acknowledged or approved by a competent court of law, Fincog shall not be liable for any damages or compensation, and the Counterparty shall not be entitled to terminate the Agreement pursuant to any damage caused by such disclosure.
- 14.3 Notwithstanding the above, Fincog is authorized to include the name of the Counterparty in a list of business relations, that is published on the website for third parties or via other means, unless agreed otherwise.

15. Indemnification

- 15.1 The Counterparty indemnifies Fincog, to the extent permitted by law, against liability towards one or more third parties, arisen from and/or connected to the performance of the Agreement, irrespective of whether the damage is caused or inflicted by Fincog or by the third parties appointed by Fincog, by auxiliary materials or the completed Assignment.
- 15.2 In addition, the Counterparty indemnifies Fincog, to the extent permitted by law, against all liabilities from third parties in connection with any infringement of Intellectual property rights of these third parties.
- 15.3 The Counterparty is always required to use its best efforts to limit the damage to a minimum.

16. Intellectual property

- 16.1 All intellectual property rights to all the provided products, materials, analyses, designs, software, documentation, opinions, reports, quotes, (electronic) information and preparatory material thereof (together the "IE Material"), developed or provided as part of the Agreement, are owned exclusively by Fincog or its licensors.
- 16.2 The Counterparty's sole rights and authorizations with respect to the IE Material derive from the Agreement and/or are expressly conferred in writing.
- 16.3 The Counterparty is not entitled to transfer any obtained rights or authorizations regarding the IE Material to third parties without prior written consent of Fincog.
- 16.4 The Counterparty is not entitled to remove or alter any designation concerning intellectual property rights such as copyrights, trademarks or trading names from the IE Material.
- 16.5 Each exploitation, reproduction, utilization or publication of the IE Material by the Counterparty outside the scope of this Agreement or rights and authorizations granted, will be regarded as a

violation of the intellectual property of Fincog.

- 16.6 In case the Counterparty has received expressly written consent of Fincog for the exploitation, reproduction, utilization or publication of the IE Material outside the scope of this Agreement or granted rights and authorities, this shall not constitute as an infringement of intellectual property rights.

17. Privacy

- 17.1 Fincog respects the privacy of the Counterparty. Fincog handles and processes all personal data provided in accordance with the applicable legislation, specifically the UK's Data Protection Act 2018. The Counterparty agrees with this handling. Fincog applies appropriate security measures for the protection of personal data of the Counterparty.
- 17.2 Fincog will use the personal data of the Counterparty exclusively for the performance of the Agreement or to deal with a complaint.
- 17.3 For more information with respect to privacy we refer to our Privacy Policy, which can be reviewed on the website of Fincog.

18. Expiration term

- 18.1 All claims and/or authorizations which the Counterparty may have against Fincog and/or any third parties appointed by Fincog have, by way of derogation from statutory limitation period, a limitation period of one year starting upon the occurrence of an event resulting in gaining such claims and/or authorizations by the Counterparty against Fincog and/or any third parties appointed by Fincog.

19. Changes to parties

- 19.1 The Counterparty is not entitled to transfer its rights and obligations under the Agreement to any third party without the prior written consent of Fincog.
- 19.2 Fincog is entitled to impose conditions in relation to such consent.

20. Final provisions

- 20.1 Any deviations from these Terms and Conditions can only be agreed in writing. No rights shall derive from such deviations with regards to legal relationships entered into subsequently.
- 20.2 The administration of Fincog is considered, subject to counter-evidence, as proof of the requests made by the Counterparty. The Counterparty recognizes that electronic communication may serve as proof.
- 20.3 In case and to the extent that any provision of these Terms and Conditions and/or the Agreement will be declared invalid or unenforceable under the applicable legislation and regulations, the other provisions or parts of the provisions will continue to apply. Fincog will replace the provision in question with a valid and enforceable provision that differs as little as possible from the original provision.
- 20.4 The place of performance of the Agreement shall be deemed the place where Fincog is located unless explicitly stated otherwise.

21. Governing law and jurisdiction

- 21.1 These Terms and Conditions and the Agreement, and all non-contractual rights and obligations arising thereto, are governed by and will be interpreted in accordance with the laws of England and Wales.
- 21.2 All disputes between Fincog and the Counterparty related to these Terms and Conditions and the Agreement, or the agreements concluded in the performance of or in connection with these Terms and Conditions and the Agreement, will be submitted exclusively to the competent courts of England and Wales.